

BLESSED SACRAMENT SCHOOL
2407 Dixie Highway
Ft. Mitchell, KY 41017

UNEXCUSED ABSENCE POLICY

It is important for families to understand that days out of school can affect a student's performance. If you decide to remove a student from school for an unexcused absence the following procedures are to be followed:

The parent must complete this form stating that he/she understands the policy on absences. The guidelines for long term absences are in the *Parent/Student Handbook*, page 48. (This applies to all absences.) This form must then be returned to the school office.

Name of student: _____ Grade: _____

Name of student: _____ Grade: _____

Name of student: _____ Grade: _____

Name of student: _____ Grade: _____

I am taking the responsibility for removing the above named students from school on the following dates _____ for the purpose of _____.

Signature of parent/guardian date